

Privacy policy

This privacy policy applies between you, the User of this Website and Abstract Office Interiors Ltd, the owner and provider of this Website. Abstract Office Interiors Ltd takes the privacy of your information very seriously. This privacy policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

This privacy policy should be read alongside, and in addition to, our Terms and Conditions, which can be found at: <http://abstractinteriors.co.uk/wp-content/uploads/2017/09/Terms-Conditions-2008.pdf>.

Please read this privacy policy carefully.

Definitions and interpretation

1. In this privacy policy, the following definitions are used:

Data	collectively all information that you submit to Abstract Office Interiors Ltd via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Laws;
Data Protection Laws	any applicable law relating to the processing of personal Data, including but not limited to the Directive 96/46/EC (Data Protection Directive) or the GDPR, and any national implementing laws, regulations and secondary legislation, for as long as the GDPR is effective in the UK;
GDPR	the General Data Protection Regulation (EU) 2016/679;
Abstract Office Interiors Ltd, we or us	Abstract Office Interiors Ltd, a company incorporated in England and Wales with registered number Unit 3 Forest Industrial Park whose registered office is at Forest Road, Hainault, Essex, IG6 3HL;
User or you	any third party that accesses the Website and is not either (i) employed by Abstract Office Interiors Ltd and acting in the course of their employment or (ii) engaged as a consultant or otherwise providing services to Abstract Office Interiors Ltd and accessing the Website in connection with the provision of such services; and
Website	the website that you are currently using, www.abstractinteriors.co.uk , and any sub-domains of this site unless expressly excluded by their own terms and conditions.

2. In this privacy policy, unless the context requires a different interpretation:
- the singular includes the plural and vice versa;
 - references to sub-clauses, clauses, schedules or appendices are to sub-clauses, clauses, schedules or appendices of this privacy policy;
 - a reference to a person includes firms, companies, government entities, trusts and partnerships;
 - "including" is understood to mean "including without limitation";
 - reference to any statutory provision includes any modification or amendment of it;
 - the headings and sub-headings do not form part of this privacy policy.

Scope of this privacy policy

- This privacy policy applies only to the actions of Abstract Office Interiors Ltd and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website including, but not limited to, any links we may provide to social media websites.
- For purposes of the applicable Data Protection Laws, Abstract Office Interiors Ltd is the "data controller". This means that Abstract Office Interiors Ltd determines the purposes for which, and the manner in which, your Data is processed.

Data collected

5. We may collect the following Data, which includes personal Data, from you:
 - a. name;
 - b. contact Information such as email addresses and telephone numbers;in each case, in accordance with this privacy policy.

How we collect Data

6. We collect Data in the following ways:
 - a. data is given to us by you; and
 - b. data is collected automatically.

Data that is given to us by you

7. Abstract Office Interiors Ltd will collect your Data in a number of ways, for example:
 - a. when you contact us through the Website, by telephone, post, e-mail or through any other means;
 - b. when you use our services;in each case, in accordance with this privacy policy.

Data that is collected automatically

8. To the extent that you access the Website, we will collect your Data automatically, for example:
 - a. we automatically collect some information about your visit to the Website. This information helps us to make improvements to Website content and navigation, and includes your IP address, the date, times and frequency with which you access the Website and the way you use and interact with its content.

Our use of Data

9. Any or all of the above Data may be required by us from time to time in order to provide you with the best possible service and experience when using our Website. Specifically, Data may be used by us for the following reasons:
 - a. internal record keeping;in each case, in accordance with this privacy policy.
10. We may use your Data for the above purposes if we deem it necessary to do so for our legitimate interests. If you are not satisfied with this, you have the right to object in certain circumstances (see the section headed "Your rights" below).

Who we share Data with

11. We may share your Data with the following groups of people for the following reasons:
 - a. our employees, agents and/or professional advisors - to contact you enable Abstract to answer your inquiry;in each case, in accordance with this privacy policy.

Keeping Data secure

12. We will use technical and organisational measures to safeguard your Data, for example:
 - a. access to your account is controlled by a password and a user name that is unique to you.
 - b. we store your Data on secure servers.
13. Technical and organisational measures include measures to deal with any suspected data breach. If you suspect any misuse or loss or unauthorised access to your Data, please let us know immediately by contacting us via this e-mail address: admin@abstractinteriors.co.uk.
14. If you want detailed information from Get Safe Online on how to protect your information and your computers and devices against fraud, identity theft, viruses and many other online problems, please visit www.getsafeonline.org. Get Safe Online is supported by HM Government and leading businesses.